

# Executor asset register

The assets and debts of the person who died, valued at the date of death

A record for the executor. It is not legal or tax advice. Check the current GOV.UK guidance for the estate you are dealing with.

Name of the person who died

Date of death

Last address

Executor or executors

Register started on

## Summary

| Section                                                    | Total (£) |
|------------------------------------------------------------|-----------|
| Bank, building society and NS&I accounts                   |           |
| Pensions                                                   |           |
| Shares, funds and other investments                        |           |
| Property and land                                          |           |
| Cars, caravans, boats and other vehicles                   |           |
| Jewellery and watches                                      |           |
| House contents, room by room                               |           |
| Other assets and money owed to them                        |           |
| Total assets                                               |           |
| Total debts, bills and funeral costs                       |           |
| Assets minus debts                                         |           |
| Gifts made in the 7 years before death (listed separately) |           |

## Bank, building society and NS&I accounts

Include current and savings accounts, ISAs, Premium Bonds and cash found at home. Write to each organisation with a copy of the death certificate and ask for the balance on the date of death. Ask the bank to stop standing orders and direct debits and to list any share certificates or deeds it holds. NS&I runs a free tracing service if you cannot find Premium Bond certificates.

| Bank, building society or NS&I | Account type (current, savings, ISA, Premium Bonds) | Sort code and account number | Sole or joint | Date written to | Value at date of death (£) | Notes |
|--------------------------------|-----------------------------------------------------|------------------------------|---------------|-----------------|----------------------------|-------|
|                                |                                                     |                              |               |                 |                            |       |
|                                |                                                     |                              |               |                 |                            |       |
|                                |                                                     |                              |               |                 |                            |       |
|                                |                                                     |                              |               |                 |                            |       |
|                                |                                                     |                              |               |                 |                            |       |
|                                |                                                     |                              |               |                 |                            |       |
|                                |                                                     |                              |               |                 |                            |       |
| Total                          |                                                     |                              |               |                 |                            |       |

## Pensions

Ask each pension provider whether any private pension should be included when you value the estate. A lump-sum death benefit paid from a pension because they died goes under Other assets.

| Pension provider | Type (State, workplace, private) | Policy or member number | Part of the estate? (ask the provider) | Date written to | Value at date of death (£) | Notes |
|------------------|----------------------------------|-------------------------|----------------------------------------|-----------------|----------------------------|-------|
|                  |                                  |                         |                                        |                 |                            |       |
|                  |                                  |                         |                                        |                 |                            |       |
|                  |                                  |                         |                                        |                 |                            |       |
|                  |                                  |                         |                                        |                 |                            |       |
|                  |                                  |                         |                                        |                 |                            |       |
| Total            |                                  |                         |                                        |                 |                            |       |

## Shares, funds and other investments

For shares, record the company, the number of shares and the share certificate number if you have it. Include stocks and shares ISAs, unit trusts and accounts on investment platforms.

| Company, fund or platform | Number of shares or units | Certificate, account or investor number | Held with (registrar, broker or certificate) | Date written to | Value at date of death (£) | Notes |
|---------------------------|---------------------------|-----------------------------------------|----------------------------------------------|-----------------|----------------------------|-------|
|                           |                           |                                         |                                              |                 |                            |       |
|                           |                           |                                         |                                              |                 |                            |       |
|                           |                           |                                         |                                              |                 |                            |       |
|                           |                           |                                         |                                              |                 |                            |       |
|                           |                           |                                         |                                              |                 |                            |       |
|                           |                           |                                         |                                              |                 |                            |       |
|                           |                           |                                         |                                              |                 |                            |       |
| Total                     |                           |                                         |                                              |                 |                            |       |

## Property and land

Include their home, any other buildings or land, and property abroad. Property can be valued by an estate agent or a chartered surveyor. How it was owned (alone, as joint tenants or as tenants in common) changes how it is valued. Ask any mortgage lender whether payments must continue while you apply for probate.

| Address | Type (home, other property, land, abroad) | How owned, and their share | Mortgage lender and account | Valued by | Value at date of death (£) | Notes |
|---------|-------------------------------------------|----------------------------|-----------------------------|-----------|----------------------------|-------|
|         |                                           |                            |                             |           |                            |       |
|         |                                           |                            |                             |           |                            |       |
|         |                                           |                            |                             |           |                            |       |
|         |                                           |                            |                             |           |                            |       |
| Total   |                                           |                            |                             |           |                            |       |

## Cars, caravans, boats and other vehicles

Work out what each would have sold for on the date of death. Prices for similar vehicles on online marketplaces are a guide. Note any finance still owed, which is a debt of the estate.

| Make and model | Registration or identifier | Year and mileage | Finance owed to | How valued | Value at date of death (£) | Notes |
|----------------|----------------------------|------------------|-----------------|------------|----------------------------|-------|
|                |                            |                  |                 |            |                            |       |
|                |                            |                  |                 |            |                            |       |
|                |                            |                  |                 |            |                            |       |
|                |                            |                  |                 |            |                            |       |
| Total          |                            |                  |                 |            |                            |       |

## Jewellery and watches

Describe each piece: metal, stones, maker, hallmarks. Use what it would have sold for, not its insurance value. On form IHT407, each piece worth £1,500 or more is listed on its own line. GOV.UK says you can get a professional valuation for anything worth over £1,500.

| Item and description | Where it is now | Certificates, receipts or hallmarks | Valued by | Value at date of death (£) | Notes |
|----------------------|-----------------|-------------------------------------|-----------|----------------------------|-------|
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |
|                      |                 |                                     |           |                            |       |

| Item and description | Where it is now | Certificates, receipts or hallmarks | Valued by | Value at date of death (£) | Notes |
|----------------------|-----------------|-------------------------------------|-----------|----------------------------|-------|
| <b>Total</b>         |                 |                                     |           |                            |       |

## House contents, room by room

Include furniture, paintings, antiques, electrical goods and collections. Ordinary household goods can be grouped by room at what they would fetch second-hand. Give anything that may be worth £1,500 or more its own line. To fill this section in on screen, use the free inventory at [probatevalue.co.uk/house-contents-valuation](http://probatevalue.co.uk/house-contents-valuation).

| Room         | Item, or group of items | Worth a professional valuation? (£1,500 or more) | Value at date of death (£) | Notes |
|--------------|-------------------------|--------------------------------------------------|----------------------------|-------|
| Hallway      |                         |                                                  |                            |       |
| Hallway      |                         |                                                  |                            |       |
| Living room  |                         |                                                  |                            |       |
| Living room  |                         |                                                  |                            |       |
| Dining room  |                         |                                                  |                            |       |
| Dining room  |                         |                                                  |                            |       |
| Kitchen      |                         |                                                  |                            |       |
| Kitchen      |                         |                                                  |                            |       |
| Study        |                         |                                                  |                            |       |
| Study        |                         |                                                  |                            |       |
| Main bedroom |                         |                                                  |                            |       |
| Main bedroom |                         |                                                  |                            |       |
| Bedroom 2    |                         |                                                  |                            |       |
| Bedroom 2    |                         |                                                  |                            |       |
| Bedroom 3    |                         |                                                  |                            |       |

| Room            | Item, or group of items | Worth a professional valuation? (£1,500 or more) | Value at date of death (£) | Notes |
|-----------------|-------------------------|--------------------------------------------------|----------------------------|-------|
| Bedroom 3       |                         |                                                  |                            |       |
| Bathroom        |                         |                                                  |                            |       |
| Bathroom        |                         |                                                  |                            |       |
| Garage          |                         |                                                  |                            |       |
| Garage          |                         |                                                  |                            |       |
| Garden and shed |                         |                                                  |                            |       |
| Garden and shed |                         |                                                  |                            |       |
| Loft            |                         |                                                  |                            |       |
| Loft            |                         |                                                  |                            |       |
| Safe or bank    |                         |                                                  |                            |       |
| Safe or bank    |                         |                                                  |                            |       |
| Other           |                         |                                                  |                            |       |
| Other           |                         |                                                  |                            |       |
| <b>Total</b>    |                         |                                                  |                            |       |

## Other assets and money owed to them

Include wages their employer owes, refunds from household bills, rent paid in advance, life insurance or a lump-sum death benefit paid because they died, foreign assets, cryptoassets and assets held in a trust.

| Who holds it or owes it | What it is | Policy or reference number | Date written to | Value at date of death (£) | Notes |
|-------------------------|------------|----------------------------|-----------------|----------------------------|-------|
|                         |            |                            |                 |                            |       |
|                         |            |                            |                 |                            |       |
|                         |            |                            |                 |                            |       |
|                         |            |                            |                 |                            |       |
|                         |            |                            |                 |                            |       |
|                         |            |                            |                 |                            |       |
| Total                   |            |                            |                 |                            |       |

## Debts, bills and funeral costs

Debts include mortgages, loans, credit cards and utility bills owed on the date of death, and funeral expenses such as the funeral director, a headstone or plaque, and refreshments.

| Owed to | What for | Account or reference number | Date written to | Amount owed (£) | Date paid | Notes |
|---------|----------|-----------------------------|-----------------|-----------------|-----------|-------|
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |
|         |          |                             |                 |                 |           |       |

| Owed to      | What for | Account or reference number | Date written to | Amount owed (£) | Date paid | Notes |
|--------------|----------|-----------------------------|-----------------|-----------------|-----------|-------|
|              |          |                             |                 |                 |           |       |
|              |          |                             |                 |                 |           |       |
| <b>Total</b> |          |                             |                 |                 |           |       |

## Gifts made in the 7 years before death

Include gifts such as cash, jewellery or property given away in the 7 years before they died. GOV.UK counts them in the estimate of the estate's value for Inheritance Tax.

| Date of gift | Given to | What was given | Value (£) | Notes |
|--------------|----------|----------------|-----------|-------|
|              |          |                |           |       |
|              |          |                |           |       |
|              |          |                |           |       |
|              |          |                |           |       |
|              |          |                |           |       |
|              |          |                |           |       |
| <b>Total</b> |          |                |           |       |

## Records to keep

- HMRC can ask to see the estate records for up to 20 years after Inheritance Tax is paid.
- Keep copies of the will, signed Inheritance Tax forms and their supporting documents, and records showing how you worked out each value (an estate agent's valuation, for example).
- Keep the final accounts: letters from HMRC confirming any Inheritance Tax paid, receipts for debts and expenses paid, and written confirmation that each beneficiary received their share.
- If Inheritance Tax is due, pay it by the end of the sixth month after the death to avoid interest, and send form IHT400 within 12 months of the death and before applying for probate.

Based on GOV.UK guidance, checked 15 October 2026. Not legal or tax advice. Free to print and share. The latest version is at <https://probatevalue.co.uk/executor-asset-register>